

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in Stanningley Fire Station on  
Wednesday, 14th December, 2011 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
D Atkinson	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Roland Cross	- Bramley and Stanningley Community Forum
Stephen McBarron	- Bramley & Stanningley Community Forum

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**Agenda compiled by:  
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LEEDS LS1 1UR  
Tel: 247 4359**

**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL ITEMS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 19TH OCTOBER 2011</b></p> <p>To confirm as a correct record the minutes of the meeting held on 19<sup>th</sup> October 2011 and also to ratify the recommendations made at Minute No. 47 which were made due to the Area Committee being temporarily inquorate for this item.</p>	1 - 6

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8			<p><b>AREA CHAIRS' FORUM MINUTES</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) formally notifying Members that the minutes of the Area Chairs' Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings, and to receive for information the minutes of the Area Chairs' Forum meeting of 5<sup>th</sup> September 2011.</p>	7 - 16
9			<p><b>MINUTES - COMMUNITY FORUM MEETINGS</b></p> <p>To receive for information purposes the minutes of the following Community Forum meetings:</p> <p>Bramley and Stanningley Community Forum Meeting – 24<sup>th</sup> November 2011  Armley Community Forum Meeting – 15<sup>th</sup> November 2011</p>	17 - 22
10			<p><b>MINUTES - ALMO INNER WEST AREA PANEL</b></p> <p>To receive for information the minutes of the ALMO Inner West Area Panel meeting held on the 10<sup>th</sup> October 2011.</p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	23 - 26
11			<p><b>WELLBEING BUDGET UPDATE</b></p> <p>To consider the report of the Deputy Chief Executive providing information on the Area Committee Wellbeing funding that has been allocated in the Inner West area, whilst also detailing the small grant applications received since the last Area Committee meeting.</p> <p><b>(Executive Function)</b></p>	27 - 32

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12			<p><b>INNER WEST AREA COMMITTEE BUSINESS PLAN</b></p> <p>To consider the report of the West North West Area Leader providing an update on the development work on the Area Committee Business Plan Action Plan and presenting the draft version.</p> <p><b>(Executive Function)</b></p>	33 - 44
13			<p><b>AREA UPDATE REPORT</b></p> <p>To consider the report of the Deputy Chief Executive informing Members of the progress made against the Area Management Team's work programme and locality priorities.</p> <p><b>(Executive Function)</b></p> <p style="text-align: center;"><b><u>COUNCIL BUSINESS</u></b></p>	45 - 96
14			<p><b>ANNUAL COMMUNITY SAFETY REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing crime statistics for Inner West Leeds and details of key activity to address crime and antisocial behaviour issues.</p> <p><b>(Council Function)</b></p>	97 - 114

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15			<p><b>DEVELOPING A LOCALITY APPROACH BETWEEN LCC SERVICES AND NEIGHBOURHOOD POLICE TEAMS / PCSOS</b></p> <p>To consider the report of the Director of Environments and Neighbourhoods informing Members of the work done to develop more joined up working within Leeds City Council services and Neighbourhood Police Teams / PCSOs.</p> <p><b>(Council Function)</b></p>	115 - 130
16			<p><b>LEEDS CITIZENS PANEL IN SUPPORT OF LOCALITY WORKING</b></p> <p>To consider the report of the Assistant Chief Executive (Community, Access and Performance) informing of progress in creating a new Panel of residents for consultation in Leeds, and seeking support of the use of the new Leeds Citizens' Panel within the committee's community engagements activities in support of the Wellbeing Fund priority setting and in the development of the Area Business Plans.</p> <p><b>(Council Function)</b></p>	131 - 142
17			<p><b>ENVIRONMENTAL SERVICES- UPDATE ON THE SERVICE LEVEL AGREEMENT</b></p> <p>To consider the report of the Locality Manager (West North West) providing the first half-year update on performance against the Service Level Agreement between Inner West Area Committee and the West North West Environmental Locality Team.</p> <p><b>(Council Function)</b></p>	143 - 160

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18			<p><b>INNER WEST COMMUNITY CENTRES CONSORTIUM UPDATE</b></p> <p>To consider the report of the Business Facilities and Social Enterprise Manager updating on the Inner West Community Centres Consortium (CCC), particularly the Business Facilities and Social Enterprise Manager post which is funded by the Inner West Area Committee and works under the umbrella of the CCC.</p> <p><b>(Council Function)</b></p>	161 - 188
19			<p><b>LOCALISM ACT 2011</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) informing of the Localism Act 2011 and the key issues around it.</p> <p><b>(Council Function)</b></p>	189 - 198
20			<p><b>CAPITAL RECEIPTS INCENTIVE SCHEME REPORT TO EXECUTIVE BOARD</b></p> <p>To consider the report of The Assistant Chief Executive (Customer Access and Performance) informing of the Capital Receipts Incentive Scheme which was approved by Executive Board in October 2011.</p> <p><b>(Council Function)</b></p>	199 - 214
21			<p><b>DATE, TIME AND VENUE OF NEXT MEETING</b></p> <p>Wednesday, 15<sup>th</sup> February at 5.00 p.m. (Venue to be confirmed)</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>Stanningley Fire Station, 637 Stanningley Road, Stanningley, Leeds LS28 6FS</p>	



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